

## Minutes of the Board of Sewer Commissioners Thursday August 18, 2016

The meeting of the Board of Sewer Commissioners was called to order by Commissioner Philip L. Greene at 6:31 pm. In attendance were, Commissioner Philip L. Greene, Commissioner Edward G. Patenaude and Superintendent Jay F. Reynolds.

Vote to appoint a new Chairman requires a full board. Vote was tabled until the next Sewer Commissioners meeting. Mr. Greene made a motion to approve. Mr. Patenaude seconded the motion. Motion approved.

The approval of Sewer Commissioners meeting minutes from June 16, 2016 was tabled pending a full board. Mr. Greene made a motion to approve. Mr. Patenaude seconded the motion. Motion approved

The approval of Sewer Commissioners meeting minutes from July 21, 2016 was tabled pending a full board. Mr. Greene made a motion to approve. Mr. Patenaude seconded the motion. Motion approved

The approval of meeting minutes from Sewer Authorization Committee June 16, 2016 was tabled pending a full board. Mr. Greene made a motion to approve. Mr. Patenaude seconded the motion. Motion approved

The Board approved and signed 24 Sewer Permits.

The Board approved and signed Drain Layer License Renewal for DeFelice Corp. and Sunny Meadow Contracting. Mr. Greene made a motion to approve. Mr. Patenaude seconded the motion. Motion approved.

The Board approved and signed Contract 32 Pay Req #14 (FINAL) in the amount of \$280,703.42. The project is completely done. There were several punch list items that are now complete. There was a water break on Mammoth Road which Mr. Reynolds feels could have been associated with the sewer work although it had been over 11 months since work was done there. Mr. Reynolds put this burden on Albanese D&S and they came out and fixed it and did a great job. Mr. Greene made a motion to pay in entirety. Mr. Patenaude seconded the motion. Motion approved.

A discussion took place regarding 49 Day Street. Privilege/Permit Fee. In 1976 during Contract 6, sewer was brought to the street but for unknown reasons stopped 300 feet from this property located at 49 Day Street. According the By-Laws 175 feet is required for sewer to be available so technically the Town has not offered adequate access to sewer to this property. At the resident's expense they are going to run 350' of sewer line which will cost approximately \$8,500.00 to allow access into town sewer system. Sewer is currently not available to this property until this line is run. Mr. Reynolds is requesting the Board to allow the privilege fee to be set at \$200.00 for a period of 2 years after installation of the sewer line. Mr. Greene made a motion to approve on the recommendation of the Superintendent. Mr. Patenaude seconded the motion. Motion approved.

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A discussion took place regarding Contract 32 CDM Smith Amendment to Construction Service Agreement which was tabled from prior meeting. Mr. Reynolds explained that CDM Smith is billing for an additional \$25,776.00 for engineering services on Contract 32 due to the extra time to complete the job. Mr. Buxton had previously expressed concern that the time extension for Albanese D&S previously voted by the Board was connected to this amendment. The cover page to this amendment has been modified to clarify that this money is not a result of the extension. The extension was at no cost to the Town. Mr. Reynolds believes this figure to be a fair and reasonable and also notes that the money has already been appropriated and approved. Mr. Greene made a motion to approve. Mr. Patenaude seconded the motion. Motion approved.

A discussion took place regarding Contract 32 Change Order No. 5. Mr. Reynolds explained that at the end of every project an over and under is completed by the engineer. This over and under takes the values from the actual contract and compares to the bid that is calculated on a number a feet with a specific pipe. In this particular case it went over so there is a unit price to complete the job. This overrun in the amount of \$120,000.00 is included in the final CDM 32 Pay Req. #14. Mr. Greene made a motion to approve with the recommendation of the Superintendent. Mr. Patenaude seconded the motion. Motion approved.

A discussion took place regarding the replacement of Sewer Department Truck 50. After a near serious accident due to faulty brakes and inspection of this vehicle it is determined that this vehicle is in rough shape and should be replaced. Mr. Reynolds is seeking permission from the Board to consider an expenditure not to exceed \$50,000.00 for the purchase of a vehicle to replace truck 50. The DPW Director will secure bids. The language would read authorization not to exceed \$50,000.00 for the replacement of truck 50 with the approval of the Town Manager and the Finance Director's recommendation that the funds are available. Mr. Greene states that he would like to table this to the next meeting. He does not hire, fire, give raises or buy equipment. He believes that this is not a Board matter and should go back to the Town Manager. Mr. Reynolds went to the Town Manager as a courtesy and believes that it is the Board which has to approve the use of funds. Mr. Reynolds will contact Town Council as to the proper procedure and ask if the Board needs to vote on it. This matter will be tabled until next meeting unless there is a document that shows language that does not necessarily involve the Board.

Mr. Greene made a motion to adjourn and Mr. Patenaude seconded the motion. The meeting adjourned 6:52 p.m.

The next Sewer Commission Meeting will be held on September 15, 2016 at 6:30 pm.



Mr. George Dristiliaris, Commissioner



Mr. Philip Greene, Commissioner



Mr. Edward Patenaude, Commissioner

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"The matters listed above are those reasonably anticipated by the Chair that may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."